



MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT REPORT

MFMA:SECTION 72 REPORT2016
2017

NGAKA MODIRI MOLEMA DISTRICT MUNICIPALITY

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1. Introduction

In terms of Section 72 of the Local Government Municipal Finance Management Act No. 56 of 2003 (MFMA) the Accounting Officer must by 25 January of each year assess the budget and performance of the municipality during the first half of the financial year. A report on such assessment must in terms of Section 72(1) (b) of the MFMA be submitted to the Mayor, Provincial Treasury and National Treasury. Once the Mayor has considered the report, she/he must submit the report to Council by 31 January in terms of Section 54 of the MFMA.

The NMMDM performance assessment report was compiled using targets and key performance indicators set in the District Top Layer Service Delivery and Budget Implementation Plan (SDBIP). For the year under review, the District has 62 key performance indicators.

2. Financial Performance

A mid-year budget performance report will be submitted to council as a separate item.

3. Service Delivery Performance Analysis

3.1. Performance Framework

Performance management is prescribed in Chapter 6 of the Municipal Systems Act (MSA), Act 32 of 2000 and the Municipal Planning and Performance Management Regulations, 796 of August 2001. Section 7(1) of the aforementioned regulation states that —A Municipality’s Performance Management System entails a framework that describes and represents how the municipality’s cycle and processes of performance planning, monitoring, measurement, review, reporting and improvement will be conducted, organised and managed, including determining the responsibilities of the different role p layers. Ngaka Modiri Molema District Municipality has a PMS Policy Framework in place.

3.2. Implementation of Performance Management

Performance is evaluated by means of a municipal scorecard Top Layer Service Delivery and Budget Implementation Plan (SDBIP) at organisational level. The SDBIP is a plan that converts the IDP and Budget into measurable criteria on how, where and when the strategies, objectives and normal business process of the Municipality is implemented. It also allocates responsibility to Departments to deliver services in terms of the IDP and Budget NMMDM 2016/2017 SDBIP was approved by the Executive Mayor and the Acting Municipal Manager.

3.3 Monitoring Performance

On a monthly basis, all departments submit their monthly performance reports. By the end of the quarter, all monthly performance reports are consolidated per department and submitted for review and assessment. An assessment report is sent out to all departments for inputs and comments including recommendations on how to improve performance. The District conducts quarterly review session to discuss performance reports, challenges, and reasons for non-performance and how to implement corrective measures. Quarterly performance reports are submitted to Internal Audit for audit and to council for noting.

4. Budget implementation in accordance with the SDBIP

KPI NUMBER	BUDGET	TOTAL EXPENDITURE	COMMENT
KPI 6	R1m	R2m	Labour Related issues
KPI 10	R3.6m	R3.2m	Telephone
KPI 13	R200 000	R0	Disaster Management
KPI 14	R200 000	R0	Municipal Health
KPI 17	R290 197 000	R12 272 000	Budget from Equitable Share used for MIG
KPI 18	R400 000	R0	Boreholes management
KPI 19	R6m	R544 604	Yard Connection
KPI 21	R10m	R1 043 000	Water Related Queries
KPI 22	R3m	R2200	District Road Maintenance
KPI 23	R2.3m	R0	Road Asset Management (Conditional grant)
TOTAL excluding KPI 17 (MIG)	R26 700 000	R6 746 847	

5.2015/2016 (Previous year) Mid-Year Performance Assessment

2015/2016 Mid-Year Performance Assessment Report			
Key Performance Area	Total KPI	Achieved	Not Achieved
KPA 1: Municipal Transformation and Institutional Development	11	7	4
KPA 2: Basic Service Delivery and Infrastructure Development	15	6	9
KPA 3: Promote Financial Viability	8	3	5
KPA 4: Promote Local Economic Development	11	5	6
KPA 5: Promote Good Governance and Public Participation	20	14	6
Total Key Performance Assessment Results	65	36	29
	100%	55%	45%

6.2016/2017 Performance Assessment

Performance is evaluated using the following 5 Key Performance Areas.

Key Performance Area	Department
Municipal Transformation and Institutional Development	Corporate Resource Support Services Information Communication and Technology
Basic Service Delivery and Infrastructure Development	Municipal Health Services and Safety Project Management Unit (MIG spending KPI) Infrastructure Development and Maintenance
Promote Financial Viability	Budget and Treasury Office
Promote Local Economic Development	Growth and Economic Development Planning and Development
Promote Good Governance and Public Participation	Internal Audit Performance Management System Intergovernmental Relations Communications Political Offices

6.1. 2016/2017 1st Quarter Performance Assessment

2016/2017 1st Quarter Assessment Report							
Department	Total KPIs	Not Applicable	Applicable	Achieved	Not Achieved	Achieved %	Not Achieved %
KPA 1	12	1	11	9	2	81%	19%
KPA 2	12	1	11	3	8	27%	73%
KPA 3	7	2	5	1	4	20%	80%
KPA 4	9	1	8	4	4	50%	50%
KPA 5	22	3	19	8	11	42%	58%
	62	8	54	25	29	46%	54%

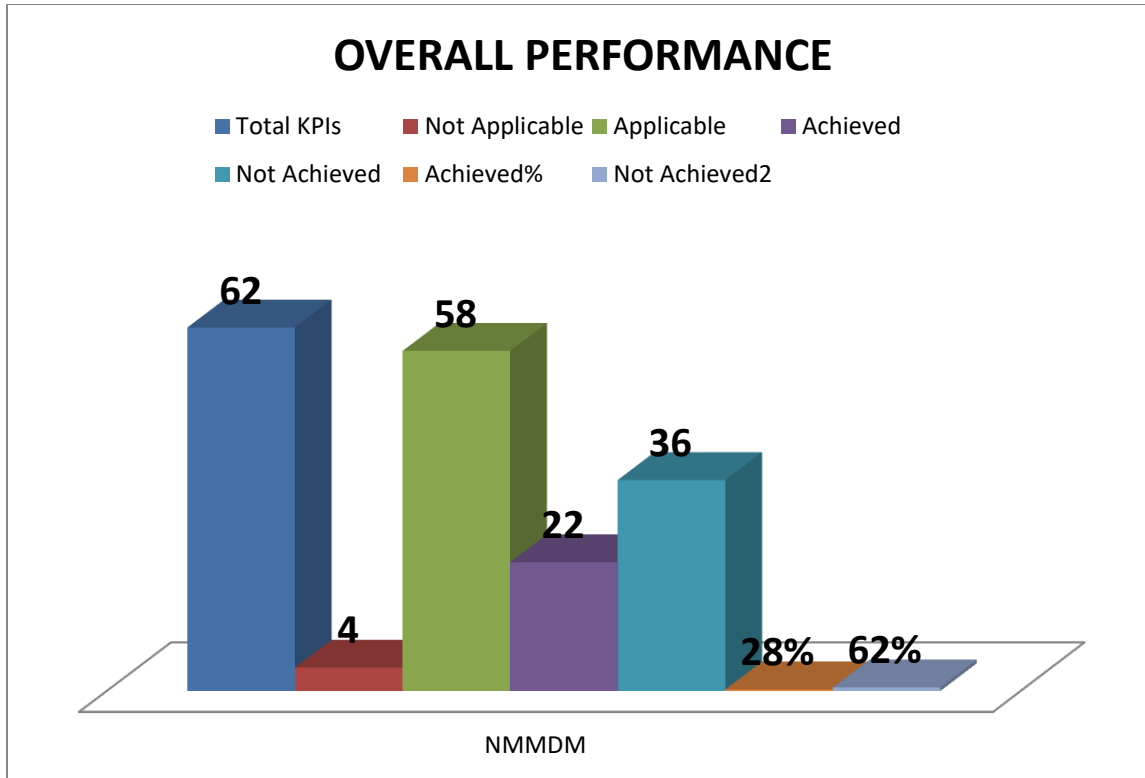
6.2. 2016/2017 2nd Quarter Performance Assessment

2016/2017 2nd Quarter Assessment Report							
Department	Total KPIs	Not Applicable	Applicable	Achieved	Not Achieved	Achieved %	Not Achieved %
KPA 1	12	1	11	7	4	64%	36%
KPA 2	12	0	12	7	5	58%	42%
KPA 3	7	2	5	0	5	100%	0%
KPA 4	9	0	9	5	4	50%	50%
KPA 5	22	6	19	14	5	74%	26%
	62	6	56	33	23	59%	41%

6.3. 2016/2017 Mid-Year Performance Assessment

2016/2017 Mid-Year Performance Report						
Total KPI	Not Applicable	Applicable	Achieved	Not Achieved	Achieved%	Not Achieved%
12	0	12	5	7	42%	58%
12	0	12	3	9	25%	75%
7	2	5	1	4	80%	20%
9	0	9	2	7	22%	78%
22	2	20	11	9	55%	45%
62	4	58	22	36	28%	62%

6.4 NMMDM Overall Mid-Year Performance Assessment



7. Review 2016/2017 Top Layer Service Delivery and Infrastructure Development

PMS office advises the Executive Mayor to review the 2016/2017 Top Layer based on the Mid-Year performance Assessment Report

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MID-YEAR PERFORMANCE REPORT 2016/2017
2016/2017 FINANCIAL YEAR**

Functional Area/Development Priorities	Annual Performance Target	Budget	Actual expenditure	Key Performance Indicators	KPI TYPE	Mid-year Planned target	Mid-year Actual Performance	PMS Analysis/Comment
KPA 1: MUNICIPAL TRANSFORMATION AND INSTITUTIONAL DEVELOPMENT								
Skills Management	2016/2017 WSP Submitted to LGSETA by 30 April 2017	Opex	R 0.00	KPI 1 Workplace skills plan (WSP) submitted to LGSETA by 30 April 2017	Output Indicator	Submission of training needs by senior managers based on their IDP objectives	Request for training needs was submitted to Senior Managers. Senior Managers did not submit their training needs	The target was not achieved. Senior Managers did not submit their departmental training needs as requested. A letter to Senior Managers, Acting Senior Managers, and Managers, requesting them to identify their training needs was attached.
Human Resource Management	Approved Employment Equity Plan	Opex	R 0.00	KPI 2 2016-2020 EE Plan approved by council by 30 September 2016	Output Indicator	Submit the EE plan to council	Plan was approved by council in October 2016	The target was achieved. Council Resolution was attached as POE.
Organizational Development	Organizational Structure Reviewed by 30 May 2017	Opex	R 0.00	KPI 3 Organizational structure reviewed by 30 May 2017	Process Indicator	Assess the organizational structure (based on the IDP and the SDBIP) and table the organizational structure to council	Top layer structure approved by Council	The target was not achieved. The organizational structure was not tabled to council. Council approved the Top Layer Structure. The manager is requested to attach the approved Top Layer Structure with Council Resolution. Challenges and Corrective Measures were not indicated
Legal Services	4 reports on Litigations for and against council submitted to the Senior Manager	Opex	R 0.00	KPI 4 Number of Reports on Litigations for and against council submitted to the Senior Manager	Output Indicator	2 reports on litigations for and against council submitted to the Municipal Manager	1 quarterly reports on Litigations for and against Council was submitted to the Senior Manager	The target was not achieved. Only the report of the 1 st quarter report was attached.
Fleet Management	Four (4) Reports on Fleet Management compiled and submitted to the Senior Manager by 30 June 2017	R3 350 000	R 1,646,557.00	KPI 5 Number of Fleet management reports compiled and submitted to the Senior Manager by 30 June 2017	Output Indicator	Two (2) reports on fleet management compiled and submitted to the senior manager	Two quarterly reports on fleet management was compiled and submitted to the Senior Manager	The target was not achieved. 1 st quarter performance report was attached but for the 2 nd quarter period, a report for December was not included.

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KPA 1: MUNICIPAL TRANSFORMATION AND INSTITUTIONAL DEVELOPMENT								
Labour Relation	Four (4) Reports on Labour Related Matters compiled and submitted to the Senior Manager by 30 June 2017	R1 000 000	R 2,419,106.00	KPI 6 Number of reports on Labour Related Matters compiled and submitted to the Senior Manager by 30 June 2017	Output Indicator	Two (2) reports on Labour related matters submitted to the Senior Manager	Two quarterly reports on Labour Related matters was compiled and submitted to the Senior Manager	The target was achieved. Two (2) reports on Labour related matters submitted to the Senior Manager were attached.
Human Resource Management	Four (4) Reports on Human Resource Management Related Matters compiled and submitted to the Senior Manager by 30 June 2017	OPEX	R 0.00	KPI 7 Number of reports on Human Resources Management (HRM) Related Matters compiled and submitted to the Senior Manager by 30 June 2017	Output Indicator	Two (2) Reports on HRM matters compiled and submitted to the Senior Manager	2 quarterly reports on HRM related matters was submitted end of second quarter.	The target was achieved. 2 reports were attached
Council Meetings	4 council meetings supported by 30 June 2017	OPEX	R 0.00	KPI 8 Number of council meetings supported by 30 June 2017	Output Indicator	2 council meetings supported	2 Council meetings were supported which were held as follows 26/10/2016 24/11/2016	The target was achieved. Minutes and attendance registers attached as POE as follows. 3 Council meetings were supported, 1.09 September 2016 2.30 September 2016 3. 24 November 2016 Actual performance is not aligned with POE

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KPA 1: MUNICIPAL TRANSFORMATION AND INSTITUTIONAL DEVELOPMENT								
Improve Audit Opinion	12 Monthly progress reports on the implementation of Auditor General's Action Plan submitted by Corporate Resource Support Services (CRSS) to the Acting Senior Manager	OPEX	R 0.00	KPI 9 Number of progress reports on the implementation of Auditor General's Action Plan submitted to the Senior Manager	Output Indicator	6 monthly progress reports on the implementation of Auditor General's Action Plan submitted to the Acting Senior Manager	One quarterly progress reports on the implementation of the Auditor-General's Action Plan was submitted to the Senior Manager	The target was not achieved. 1 report for the 2 nd quarter period was attached.
Information Communication and Technology	12 reports on telephone Management submitted to the Municipal Manager	R3 600 000	R 3,235,898.00	KPI 10 Number of reports on telephone Management submitted to the Municipal Manager	Output Indicator	6 reports on telephone management submitted to the Municipal Manager	6 reports attach on Telephone Management	The target was achieved. 2 quarterly reports were attached as POE covering the Month of July to December. The Manager is requested to review quarterly performance targets.
	12 monthly helpdesk trends on ICT support provided submitted to the Municipal Manager	Opex	R 0.00	KPI 11 Number of Helpdesk trends on ICT support provided submitted to Municipal Manager	Output Indicator	6 monthly helpdesk trends on ICT support provided submitted to the Municipal Manager	6 monthly helpdesk trends on ICT support provided and submitted to the Municipal Manager	The target was achieved. 2 quarterly reports were attached as POE covering the Month of July to December. The Manager is requested to review quarterly performance targets.
	Municipal Corporate Governance of ICT Policy Framework approved by council by 30 September 2016	Opex	R 0.00	KPI 12 Municipal corporate governance ICT Policy framework approved by council by 30 September 2016	process indicator	Approval of Municipal Corporate Governance of ICT Policy Framework and other ICT related Policies by council and implementation and reporting	Council has not yet approved the policy but was submitted to council for noting.	The target was not achieved. however, the council resolution for noting was attached.

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KPA 2: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT								
Disaster Management Services	4 Disaster Risk Assessment and Awareness Campaigns conducted	R200 000.00	R 0.00	KPI 13 Number of Disaster Risk Assessments and Awareness campaigns conducted	Process Indicator	2 Campaign in Tswaing and Ditsobotla Local Municipalities	Nothing to report on except that the requisition memo was resubmitted and it is not yet signed by the AMM	The target was not achieved. Other documents attached were not relevant.
Municipal Health Services	20 Municipal Health Awareness and Educational Campaigns conducted	R200 000.00	R 0.00	KPI 14 Number of Community awareness & education campaigns conducted	Output	10 Municipal Health Awareness and Education campaigns Conducted	26 Community awareness campaigns & education conducted	The target was achieved. POE was attached
Fire and Rescue Services	260 PIER and compliance inspections conducted	Opex	R 0.00	KPI 15 Number of Public Information Education Relations (PIER) and Compliance Inspections conducted	Process Indicator	130 PIER and compliance inspection conducted	170 PIER and compliance inspection conducted	The target was achieved. POE to be re-validated.
Minimum Information Security Standards	2 Security programs	Operational	R 0.00	KPI 16 Number of security awareness programs conducted	Process Indicator	1 security program conducted	The plan was discussed with the Acting Municipal Manager.	The target was not achieved. 1 Security awareness campaign was not conducted.

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KPA 2: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT								
Provision of water and sanitation	20 capital projects in construction stage to be completed by 30 June 2017	R290 197 000.00	R 12,271,757.00	KPI 17 Number of Capital projects in construction stage to be completed by 30 June 2017	Process Indicator	8 capital projects in construction stage to be completed by 2017 1.Makgokgwane Water Supply 2.Mogosane Water Supply 3. Itsoseng Chlorination Project 4. Verdwaal Water Supply 5.Tlhabologang Bulk Sanitation (WWTP) 6.Tlhabologang Bulk Sanitation (M&E) 7. Moletsa Mongwe Water Supply. 8.Mafikeng WWTP (Civil)	"1 Makgokgwane Water Supply - the Contractor abandoned sight 2. Mogosane Water Supply - Retention released 3. Itsoseng Chlorination Project - Completed and handed over 4. Verdwaal Water Supply - Completed but not handed over 5. Tlhabologang Bulk Sanitation(WWTP) - Phase 1 is completed 6. Tlhabologang Bulk Sanitation (M&E) - Contractor abandoned site 7. Moletsa Mongwe Water Supply. - the Project is on Retention 8. Mafikeng WWTP (Civil) – The project is On retention"	The target was not achieved.

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KPA 2: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT								
Water Service Provision	12 monthly Under Ground Water Management Reports submitted to the Municipal Manager)	R400 000.0	R 0.00	KPI 18 Number of Under Ground water management reports submitted to the Municipal Manager in terms of 400 boreholes	Output indicator	6 monthly Under Ground Water Management Reports submitted to the Municipal Manager (80 boreholes monitored)	6 monthly Under Ground Water Management Reports submitted to the Municipal Manager	The target was not achieved. The attached 6 monthly detailed reports were not submitted to the Municipal Manager
	632 households with piped water inside yard	R6 000 000	R 544,603.86	KPI 19 Number of households with piped water inside yard.	Output indicator	316 households with piped water inside yard	237 households with piped water inside yard	The target was not achieved. The attached detailed report indicates that 237 households were piped with water inside yard.
	118 villages served with water supply	R46 000 000	R 20,830,641.79	KPI 20 Number of villages served with water supply by 30 June 2017	output indicator	118 villages served with water supply through tinkering	118 villages served with water supply through tinkering	The target was achieved, however the reported actuals is not aligned to the POE July - 123 August -123 September - 127 October - 127 November - 127 December - 127

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Functional Area/Development Priorities	Annual Performance Target	Budget	Actual expenditure	Key Performance Indicators	KPI TYPE	Mid-year Planned target	Mid-year Actual Performance	PMS Analysis/Comment																																			
Water Services and Sanitation	4 reports of water supply schemes (Borehole maintenance, leakages maintenance and water related queries) maintained and addressed	R10 000 000	R 1,043,133.50	KPI 21 Number of reports on water supply schemes (borehole maintenance, leakages maintained)	Output indicator	2 reports on water supply schemes maintained (Borehole maintenance, leakages maintenance and water related queries)	2 reports on water supply schemes maintained (Borehole maintenance, leakages maintenance and water related queries)	<p>The target was not achieved. The manager did not submit 2 reports on water supply schemes maintained (Borehole maintenance, leakages maintenance and water related queries). The following is attached as POE,</p> <table border="1"> <thead> <tr> <th>MR</th> <th>BP</th> <th>BH</th> <th>QR</th> <th>QAT</th> </tr> </thead> <tbody> <tr> <td>July</td> <td>49</td> <td>73</td> <td>138</td> <td>138</td> </tr> <tr> <td>Aug</td> <td>45</td> <td>40</td> <td>69</td> <td>49</td> </tr> <tr> <td>Sept</td> <td>35</td> <td>62</td> <td>71</td> <td>62</td> </tr> <tr> <td>Oct</td> <td>43</td> <td>60</td> <td>141</td> <td>141</td> </tr> <tr> <td>Nov</td> <td>29</td> <td>40</td> <td>75</td> <td>75</td> </tr> <tr> <td>Dec</td> <td>24</td> <td>55</td> <td>106</td> <td>106</td> </tr> </tbody> </table> <p>(MR- Monthly reports), (BP- Bust Pipes), (BH- Boreholes), (QR-Queries Reported), (QAT Queries Attended To.)</p>	MR	BP	BH	QR	QAT	July	49	73	138	138	Aug	45	40	69	49	Sept	35	62	71	62	Oct	43	60	141	141	Nov	29	40	75	75	Dec	24	55	106	106
MR	BP	BH	QR	QAT																																							
July	49	73	138	138																																							
Aug	45	40	69	49																																							
Sept	35	62	71	62																																							
Oct	43	60	141	141																																							
Nov	29	40	75	75																																							
Dec	24	55	106	106																																							

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Functional Area/Development Priorities	Annual Performance Target	Budget	Actual expenditure	Key Performance Indicators	KPI TYPE	Mid-year Planned target	Mid-year Actual Performance	PMS Analysis/Comment									
KPA 2: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT																	
Transportation and Engineering	300km of gravel road maintained	R3 000 000.00	R 2,285.10	KPI 22 KM of gravel roads maintained by 30 June 2017	Process Indicator	150 km of district gravel roads maintained	183.5 km of district gravel roads maintained	The target was not achieved. The attached POE is not aligned with the planned annual target and quarterly target. On the POE the manager reported the length of gravel roads bladed and the length of gravel roads re-graveled. Kindly refer to the table below <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>KPI</th> <th>Annual Target</th> <th>Actual</th> </tr> </thead> <tbody> <tr> <td>Length of gravel road bladed</td> <td>70</td> <td>231.6</td> </tr> <tr> <td>Length of gravel road re-graveled</td> <td>10</td> <td>14.1</td> </tr> </tbody> </table>	KPI	Annual Target	Actual	Length of gravel road bladed	70	231.6	Length of gravel road re-graveled	10	14.1
	KPI	Annual Target	Actual														
Length of gravel road bladed	70	231.6															
Length of gravel road re-graveled	10	14.1															
12 reports on Road Asset Management submitted to the Department of Transport	R2 381 000.00	R 0.00	KPI 23 Number of reports on Road Asset Management submitted to the Department of Transport	output indicator	6 Road Asset Management submitted to the Department of Transport	None	The target was not achieved. POE was not attached. It needs the attention of the Acting MM because the budget is a conditional grants										
Water Services and Sanitation	8 water tankering monitoring trends submitted to the Municipal Manager by 30 June 2017	Opex		KPI 24 Number of water tankering monitoring trends submitted to the Municipal Manager		4 water tankering monitoring trends submitted to the Municipal Manager	None	The target was not achieved. POE was not attached. The KPI was not reported. It must be reviewed during the review of the SDBIP.									

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KPA 3: PROMOTE FINANCIAL VIABILITY AND ACCOUNTABILITY								
Supply Chain Management	4 quarterly SCM reports.	Opex	R 0.00	KPI 25 Number of Supply Chain Management quarterly reports submitted to council	Output Indicators	2 SCM report Submitted to council	1st quarter SCM report was compiled and not submitted to council	The target was not achieved. POE was not attached. Since the previous financial year, no reports were submitted to council.
Budget and Reporting	2017/2018 Budget approved by council by 30 May 2017	Opex		KPI 26 Approval of the 2017/2018 Budget by 30 May 2017	Process Indicator	Submit the 2016/2017 daft adjustment budget to the Accounting Officer	Key Performance Indicator is not applicable for the reporting period	Key Performance Indicator is not applicable for the reporting period
Financial Accountability and Transparency	(4 section 52 (d) reports submitted to council)	Opex	R 0.00	KPI 27 Number of reports on the financial state of the municipality submitted to council (Section 52(d))	Process Indicator	2 quarterly section 52(d) reports submitted to council)	nothing to report on except that the requisition memo was resubmitted and it is not yet signed by the AMM	The target was not achieved. POE was not attached. Last year, only report was submitted. Acting MM to intervene .
Budget and Reporting	12 section 71 reports submitted to the PT,NT and the mayor	Opex	R 0.00	KPI 28 Number of monthly Budget Statements submitted to the Executive Mayor (Section 71)	Output Indicator	6 section 71 reports submitted to the PT,NT and the Mayor	6 section 71 reports submitted to the PT,NT and the Mayor	The target was not achieved. POE was not attached.
Financial Accountability and Transparency	Mid-Term Performance Budget submitted by 31 Jan 2017 to Council	Opex		KPI 29 Mid-term performance budget report submitted to council by 30 January 2017	Output Indicator	Not Applicable for the Reporting Period	Key Performance Indicator is not applicable for the reporting period	Key Performance Indicator is not applicable for the reporting period

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KPA 3: PROMOTE FINANCIAL VIABILITY AND ACCOUNTABILITY								
Financial Accountability and Transparency	1 set of Annual Financial Statements submitted to AG by 31 August 2016	Opex	R 0.00	KPI 30 Annual Financial Statements compiled and Submitted to AG by 31 August 2016	Output Indicator	1 set of AFS submitted to AG by 31 August 2016	1 copy of the annual financial statement was submitted to the office of the AG 31st August 2016	The target was achieved but no POE was submitted.
Improve Audit Opinion	12 Monthly progress reports on the implementation of Auditor General's Action Plan submitted by Finance to the Accounting Offer	Opex	R 0.00	KPI 31 Number of progress reports on the implementation of Auditor General's Action Plan Submitted to the Accounting Officer by 30 June 2017	Output Indicator	6 Monthly reports on the implementation of Auditor General's Action Plan submitted by Finance to the Accounting Offer	Nothing was done for the reporting period.	The target was not achieved. POE was not attached. It is clear that AG action plan it is not implemented. AMM to intervene.

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KPA 4: PROMOTE LOCAL ECONOMIC DEVELOPMENT								
Sector Development	5 Sector development programs implemented by 30 June 2017	Opex	R 0.00	KPI 32 Number of Sector development programs implemented by 30 June 2017	process indicator	3 Sector development programs implemented	<u>3 Sector development programs implemented</u> 1. Held Business Development Workshop for 12 people on the 1.14 th of July 2016 at Setlagole. 2. Held exchange programme on recycling and waste management for 15 people at Mathateng village on the 28 July 2016. 3. Fifty Informal Traders were given equipment and utensils that they requested for their business operations on the 6th September 2016 in collaboration with WRSETA.	The target was achieved. 3 sector development programs were implemented. Attendance register was attached.

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KPA 4: PROMOTE LOCAL ECONOMIC DEVELOPMENT								
Business Development	10 Tourism Support Programs implemented by 30 June 2017	Opex	R 0.00	KPI 33 Number of Tourism Support Programs implemented by 30 June 2017	process indicator	5 Tourism Support Programs implemented	<u>2 Tourism Support Programs implemented</u> 1.Held Service Excellence workshop in partnership with Department of Tourism for 30 Tourism Product Owners at Mafikeng Hotel School on the 4th of August 2016 2.Assisted Department of Tourism in recruiting 20 young people to participate in hospitality learnership programme.	The target was not achieved. An attendance register for a programme held on the 4 th of August was attached as POE. There was no evidence to prove that the department of tourism was assisted to recruit 20 young people to participate in hospitality learnership programme.
	6 Number of SMMEs/Corporate Training Programmed Conducted by 30 June 2017	Opex	R 0.00	KPI 34 Number of SMMEs/Corporate Training Programmed Conducted by 30 June 2017	process indicator	3 SMMEs/Corporate Training Programs Conducted	<u>4 SMMEs/Corporate Training Programs Conducted</u> 1.In Partnership with NYDA and Jumpstart, 51 young people were trained on Life Skills Training on the 29th August to 02 September 2016 at Molopo Regional Office. 2. In Partnership with Local	The target was achieved. Attendance registers for 3 SMMEs/Corporate training programs conducted as follows, 1. 29 September – 2 September 2016 2. 22 September 2016 3. 25 November 2016 POE for other reported programmes was not attached.

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Functional Area/Development Priorities	Annual Performance Target	Budget	Actual expenditure	Key Performance Indicators	KPI TYPE	Mid-year Planned target	Mid-year Actual Performance	PMS Analysis/Comment
Business Development							Government (COGTA),27 Site Administrators were trained on Management Information System on 22 September 2016 at Molopo Regional Office. 3.Held briefing session for SMMEs who are willing to participate in Road Traffic Infringement Agency (RTIA) Programmes 4. On the 28/11/2016, 150 SMMEs were inducted to be trained on Business Development. There was also information sharing workshop for the same SMMEs.	
Business Development	50 Companies/ Cooperatives registered by 30 June 2017	Opex	R 0.00	KPI 35 Number of Companies/ Cooperatives assisted with by 30 June 2017	process indicator	30 Companies/ Cooperatives registered	<u>6 Companies/ Cooperatives registered</u> 1. Gopane Poultry Cooperatives 2. Mokgola Cooperative Development Agency 3. Ark Bearer Projects (PTY) LTD	The target was not achieved. 4 Companies were registered as per attached a POE 1. Ark Bearer Projects (PTY) LTD 2. Busy Corner Confections 3. Bothuka Trading & Investments. 4. Samitsi Trading & Project

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Functional Area/Development Priorities	Annual Performance Target	Budget	Actual expenditure	Key Performance Indicators	KPI TYPE	Mid-year Planned target	Mid-year Actual Performance	PMS Analysis/Comment
Business Development							4. Busy Corner Confections 5. Bothuka Trading & Investments. 6. Samitsi Trading & Project	
	2 Agricultural Projects maintained and supported by 30 June 2017 (Breakage Piggery Project & Bethel Chicken Layers)	Opex	R 0.00	KPI 36 Number of Rural Development strategy, Programs and Projects implemented by 30 June 2017	output indicator	1 Agricultural Project maintained and Monitoring and Compliance	1. Requests for funding for Kgotlelelang Lekubu Piggery Project (Braklagte Piggery Project) signed by the Acting Municipal Manager and submitted to FEED and DTI.	The target was not achieved. but the POE is attached.
Expanded Public works programme	150 Jobs created through EPWP	Opex	R 0.00	KPI 37 Number of Jobs created through EPWP by 30 June 2017	output indicator	150 EPWP Beneficiaries appointed	150 EPWP Beneficiaries appointed	The target was achieved. 150 EPWP beneficiaries were appointed. POE was attached.
Planning and Development - (Integrated Development Plan)	Approval of a 5year plan by council	Opex	R 0.00	KPI 38 Approval of the new 5 year IDP by 30 June 2017	Process Indicator	Tabling of IDP Process Plan and planning and analysis phase	IDP process Plan was tabled on the 30th of August 2016 IDP mSCOA Segmentation successfully done,	The target was not achieved. POE was not attached.
Social Development	4 Stakeholder meetings held by 30 June 2017	Opex	R 0.00	KPI 39 Number of stakeholder meetings held	process Indicator	2 Stakeholder meetings	4 stakeholder meetings were held as follows, 1. 12 October 2016 2. 18 October 2016 3. 27 October 2016 4. 01 December 2016	The target was not achieved. POE was not attached.

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Functional Area/Development Priorities	Annual Performance Target	Budget	Actual expenditure	Key Performance Indicators	KPI TYPE	Mid-year Planned target	Mid-year Actual Performance	PMS Analysis/Comment
Social Development	8 Educational awareness and assessment on projects and programs facilitated	Opex	R 0.00	KPI 40 Number of Educational awareness and assessment on projects and programs facilitated	process Indicator	4 Educational awareness and assessment on projects and programs facilitated	8 Educational awareness and assessment on projects and programs facilitated; 1. 30 July 2016 (Motshepe Draught Relief) 2. 22 August 2016 (Mathase By-Laws) 3. 26 August 2016 (Thabologang Outfall Sewer) 4. 14 September 2016 (Mantsha Conversation Meeting) 5.21 September 2016 (Groot Marico Outfall Sewer) 6.30 September 2016 (Kopela Draught Mitigation) 7Thabologang outfall Sewer pump line and networks project site meeting held on the 1st November 2016. 8. Setlhathwe& Thutlwane water Project held on the 24 October 2016	The target was not achieved. POE was not attached.

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Functional Area/Development Priorities	Annual Performance Target	Budget	Actual expenditure	Key Performance Indicators	KPI TYPE	Mid-year Planned target	Mid-year Actual Performance	PMS Analysis/Comment
KPA 5: GOOD GOVERNANCE AND COMMUNITY PARTICIPATION								
Internal Audit and Shared Services	3 year audit roll out plan developed and approved by Audit Committee by 30 July 2016	opex	N/A	KPI 41 3 year audit roll out plan developed by 30 July 2016	process Indicator	3 year audit roll out plan developed and approved by audit committee and a report on the implementation and monitoring of the 3 year audit roll out plan	Developed 3 year rolled out plan was approved by Management and Audit Committee on 24 August 2016	The target was achieved. the developed 3 year roll out plan was attached.
	4 quarterly reports of all AG queries responded to by management	opex	N/A	KPI 42 Number of reports on the Monitoring and Evaluation of Auditor General Action Plan	process Indicator	2 reports of AG queries responded to submitted to Accounting Officer	Action plan report from Audit Steering Committee and minutes	The target was not achieved. The manager did not develop reports on the monitoring and evaluation of AG Action Plan
	Internal Audit and Performance Audit Charters Approved	opex	N/A	KPI 43 Internal Audit and Performance Audit Charters revised by 31 July 2016	output Indicator	Internal Audit Charter Approved by the Internal Audit Committee and Performance Audit Charter Approved by Council	Management and Audit Committee consulted in mid-July in finalization of approval of Audit Charter and the Audit Charter was approved on 24 August 2016	The target is not achieved. The internal Audit Charter was approved by the Audit committee but the Performance Audit Charter was not approved by council.
	Approved Annual Audit plan	opex	N/A	KPI 44 Annual Audit Plan approved by 31 July 2016	process Indicator	Approved Audit Plan and a report on the implementation of the approved audit plan	Management and Audit Committee consulted in mid-July in finalization of approval of Audit Plan and plan was approved on 24 August 2016	The target was achieved. The approved Audit plan was attached
	4 performance/audit committee meetings held	opex	None	KPI 45 Number of performance/audit committee meetings held	Process Indicator	2 performance/audit committee meetings held	One Audit Committee meeting held on 24 August 2016	The target was not achieved. 1 meeting was held and the corrective measures were not indicated because the 2 nd meeting did not take place

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Functional Area/Development Priorities	Annual Performance Target	Budget	Actual expenditure	Key Performance Indicators	KPI TYPE	Mid-year Planned target	Mid-year Actual Performance	PMS Analysis/Comment
KPA 5: GOOD GOVERNANCE AND COMMUNITY PARTICIPATION								
Performance Management System	4 2016/2017 Performance Agreement signed by July 2016	open	R 0.00	KPI 46 Number of Performance Agreements signed by senior managers	Output Indicator	4 Performance Agreements signed by Senior Managers and Acting Senior Managers	8 Performance Agreements were signed. 1. Acting Municipal Manager 2. Acting CFO 3. Chief Audit Executive 4 Senior Manager: Municipal Health Services and Safety 5. Acting Senior Manager: Growth and Economic Development 6. Acting Senior Manager: Business Process Support 7. Acting Senior Manager: Planning and Development 8. Acting Senior Manager: Corporate Resource Support Services	The target was achieved. Performance Agreements were attached.
	2015/2016 Annual Report tabled to council by 31 January 2017	open		KPI 47 2015/2016 Annual Report tabled to council by 31 January 2017	Output Indicator	Unaudited 2015/2016 Annual Report Tabled to Council and consolidation of Annual Report Information	The draft unaudited annual report for 2015/2016 was submitted to internal audit on the 15th of August 2016 the draft unaudited annual report for 2015/2016 was tabled in council	The target was achieved. A draft unaudited Annual Report and Council Resolution was attached.

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Performance Management System							on the 30th of August 2016	
Performance Management System	Mid-year performance report submitted to Council by 31 January 2017	open	R 0.00	KPI 48 Mid Term Performance Report submitted to Council by 31 January 2017	Output Indicator	Not applicable for the reporting period	Not applicable for the reporting period	Not applicable for the reporting period
	Annual Performance Report submitted to AG by 30 August 2016	open	R 0.00	KPI 49 Annual Performance Report submitted to Auditor General by 30 August 2016	Output Indicator	Annual Performance Report submitted to Auditor General	Section 46 report (annual performance report) submitted to AG	The target was achieved. The annual Performance Report was submitted to AG on the 31 st of August 2016
Improve Audit Opinion	12 Monthly progress reports on the implementation of Auditor General's Action Plan submitted by Performance Management System to the Accounting Officer	open	R 0.00	KPI 50 Number of progress reports on the implementation of Auditor General's Action Plan Submitted to the Accounting Officer by 30 June 2017	Output Indicator	6 Monthly progress reports on the implementation of Auditor General's Action Plan submitted by Business Process Support to the Accounting Officer	Monthly reports were not submitted to the Accounting Officer	The target was not achieved. Monthly reports were not submitted to the Accounting Officer.
Intergovernmental Relations	8 IGR and Corporate Governance Forums facilitated	Opex	R 0.00	KPI 51 Number of IGR and Corporate Governance Forums facilitated by 30 June 2017	Process Indicator	4 IGR and Corporate Governance Forums facilitated	1 IGR and Corporate Governance Forums facilitated on the 22nd of September 2016	The target was not achieved. 1 IGR Corporate Governance Forum was facilitated in September. POE was attached.

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Functional Area/Development Priorities	Annual Performance Target	Budget	Actual expenditure	Key Performance Indicators	KPI TYPE	Mid-year Planned target	Mid-year Actual Performance	PMS Analysis/Comment
KPA 5: GOOD GOVERNANCE AND COMMUNITY PARTICIPATION								
Intergovernmental Relations	2 stakeholder engagement conducted	Opex	R 0.00	KPI 52 Number of Stakeholder engagement conducted by 30 June 2017	Process Indicator	1 stakeholder engagement conducted	1 stakeholder engagement conducted on the 2nd of September 2016	The target was achieved. 1 meeting was held on the 2 nd of September 2016. POE was attached
	4 reports on Back to Basics developed and signed by the Accounting Officer	Opex	R 0.00	KPI 53 Number of reports on Back to Basics developed 30 June 2017	Output Indicator	2 back to basic report developed	9 back to basics reports were developed.	The target was achieved. 9 weekly back to basics reports for the period of October and November were attached
	4 Mayoral Forum meetings held by 30 June 2017	Opex	R 0.00	KPI 54 Number of Mayoral Forum Meetings held by 30 June 2017	process Indicator	2 Mayoral Forum meeting	3 Mayoral Forums were conducted as follows, 1. 11 October 2016 2. 17 November 2016 3. 07 December 2016	The target was achieved. Attendance registers and minutes were attached as
Communication and public participation	50 Media and Public liaison activities conducted	opex	R 0.00	KPI 55 50 Number of Media and Public liaison activities conducted	process Indicator	33 Media and Public Liaison Activities	34 Media & Public Liaison Activities	The target was achieved. 34 media and public liaison activities were attached.

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Functional Area/Development Priorities	Annual Performance Target	Budget	Actual expenditure	Key Performance Indicators	KPI TYPE	Mid-year Planned target	Mid-year Actual Performance	PMS Analysis/Comment
KPA 5: GOOD GOVERNANCE AND COMMUNITY PARTICIPATION								
Communication and public participation	5 year Communication Strategy approved	opex	R 0.00	KPI 56 5 year Communication Strategy approved by Council by 31 May 2017	process Indicator	Submit the draft document to Council for noting through council structures and consultation with councilors, staff, DCF/PCF/LGCF members for inputs	(1) 1st Draft of communication strategy document developed; (2) 1st Draft presented to DCF on the 31/10/2016 for inputs; (3) tabled to Management Committee on the 08/11/2016; (4) Presented to the LGCF on the 18/11/2016 for consultation; (5) 2nd draft presented to DCF on the 05/12/2016 for consultation.	The target was not achieved. The 1 st draft communication strategy was not submitted to council.
Enhance Communication	12 reports on Website Management submitted to the Municipal Manager	opex	R 0.00	KPI 57 12 Number of reports on Website Management submitted to the Municipal Manager	Output Indicator	6 Reports on Website Management signed by the MM	(6) July to December Website Reports signed by the Acting Municipal Manager	The target was not achieved. The reports were not submitted to Acting Municipal Manager
Good governance	11 Mayoral Committee Meetings held by 30 June 2017	opex	R 0.00	KPI 58 Number of Mayoral Committee Meetings held by 30 June 2017	process Indicator	6 Mayoral Committee Meetings held	3 Mayoral Forums were conducted as follows, 1. 11 October 2016 2. 17 November 2016 3. 07 December 2016	The target was achieved. Attendance registers and minutes were attached as

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Functional Area/Development Priorities	Annual Performance Target	Budget	Actual expenditure	Key Performance Indicators	KPI TYPE	Mid-year Planned target	Mid-year Actual Performance	PMS Analysis/Comment
KPA 5: GOOD GOVERNANCE AND COMMUNITY PARTICIPATION								
Good governance	4 Reports on number of special programs facilitated	opex	R 0.00	KPI 59 Number of Special Programs report submitted to the Senior Manager		2 Special Programs report submitted to the Senior Manager	1 Special programme meeting held on the 11/11/2016	The target was not achieved. POE was not attached.
	4 quarterly performance reports received from the office of the Speaker	opex	R 0.00	KPI 60 Number of quarterly performance reports received from the office of the Speaker		2 quarterly performance report received from the office of the Speaker	3 Quarterly reports received from the Office of the Speaker	The target was not achieved. The attached POE is not aligned with the actual performance. 1 report for the period of October to November was Attached
	4 quarterly performance reports received from the office of the chief whip	opex	R 0.00	KPI 61 Number of quarterly performance reports received from the office of the chief whip		2 quarterly performance report received from the office of the Chief Whip	8 quarterly reports submitted from the Office of the Chief Whip	The target was not achieved. The attached POE is not aligned with the actual performance. 1 report for the period of October to November was Attached
	MPAC oversight report approved by council by 31 March 2017	opex		KPI 62 Approval of MPAC oversight report by 31 March 2017		Not Applicable for the Reporting Period	Key Performance Indicator not applicable for the reporting period	

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ACTING MUNICIPAL MANAGER

J.J.BRANDER

