



NGAKA MODIRI MOLEMA DISTRICT MUNICIPALITY

Cnr. Carrington Str and 1st Avenue, Industrial Site, Mahikeng, 2745 | Tel: (018) 381 9400 | Fax (018) 381 4300
Private Bag X2167, Mahikeng, 2745 | www.nmmdm.gov.za

OFFICE OF THE MUNICIPAL MANAGER

Ngaka Modiri Molema District Municipality is a Category No.4 Municipality in terms of government gazette No. 40117 of July 2016, hereby invites appropriate individuals with experience and qualifications to apply for this following vacant post situated in Mahikeng (North West).

CHIEF AUDIT EXECUTIVE FIVE (5) YEAR FIXED TERM CONTRACT

Total remuneration package will be in terms of Government Gazette No. 41173, dated 10 October 2017 (i.e. Minimum R 884 770.00; Midpoint R 1 022 855.00 and Maximum R 1 160 941.00per annum)

REQUIREMENTS: B Degree in Auditing and/or Accounting. Professional designation such as Certified Internal Auditor and other relevant professional designation. At least five (5) years in internal audit management; and Membership of the Institute of Internal Auditors, Knowledge of relevant computer packages. Interpersonal and Leadership skills, excellent communication and possession of a valid Driver's license. High level of personal and professional ethics and understanding of the risk management processes and practices.

KEY PERFORMANCE AREAS: Direct, supervise and manage the activities of internal audit shared service. Develop strategic audit plans for all municipalities. Establish risk-based plans for each municipality to determine the priorities of the internal audit shared service, consistent with the municipality's goals. Control the internal audit budget to ensure that the internal audit shared service is adequately resourced for effective functioning. Develop recruitment, placement, training and staff retention programme to ensure that appropriate skills are available. Ensure the activities of the internal audit shared service is guided, monitored and supervised at each level of operation to ensure that they are consistently performed in accordance with the International Standards for the Professional Practice of Internal Audit. Co-ordinate the activities of the Internal Audit Shared Service with other assurance providers. Ensure the effective functioning of the Audit and Performance Committee. Report administratively to the Municipal Managers and functionally to the Audit and Performance Committee.

Conduct special investigations at the request of Management and Municipal Councils of respective Municipalities. Liaise, co-ordinate, establish and maintain good relations at executive level with internal and external stakeholders on audit related matters. Establish policies and procedures for the Internal Audit Share Services. Ensure that all Local Municipalities within the district comply with legislation. Manage the compilation of the strategic and annual plans in relation to the IDP. Provide advice, and opinion regarding the organization's efficiency and effectiveness in risk management, internal control, governance processes and performance management. Audit protection and performance of the district municipality and its locals. Assist municipalities in the implementation and upgrading of internal controls for quality assurance liaison at executive level with relevant stakeholders. Manage the directorate budget planning, implementation and budget review to support priorities and the deliverables. Manage audits and administrative function in the District Municipality and its Locals. Ensure that all Local Municipalities within the district comply with the relevant legislation. Manage the compilation of the strategic and annual plans in relation to the IDP, performance continuous risk assessment for the entire district. Conduct special investigations at the request of management and municipal councils of respective municipalities. Report to the Municipal Manager and Share Service Audit Committee. Audit protection and performance of the district municipality and its locals. Assist municipalities in the implementation and upgrading of internal controls for quality assurance liaison at executive level with relevant stakeholders. Manage the directorate budget planning implementation and budget review to support priorities and the deliverables.

Ngaka Modiri Molema District Municipality is an Equal Opportunity Employer and subscribes to the principles enshrined in the Employment Equity Act. Persons from designated groups are encouraged to apply.

NB: Appointed personnel will be expected to complete within 18 months the prescribed unit standard to give full compliance with Municipal Regulations on Minimum Competency in terms of Gazette No. 40593 of 03rd February 2017.

CLOSING DATE: 12 November 2018 (12H00)

Applicants not contacted for personal interview within a period of thirty days after the closing date should assume that they were unsuccessful. Fraudulent qualifications, information or documents and canvassing for appointment are strongly prohibited and will disqualify applicants. All shortlisted applicants will be subjected to security clearance and competency assessment. All successful candidates will be expected to sign employment contract, performance agreement and financial disclosure.

All applications **must** be on the official application form (annexure C) obtainable from www.nmmdm.gov.za website together with your detailed CV and certified copies of certificates to:

**The Municipal Manager
Ngaka Modiri Molema District Municipality
Private Bag X 2167, MAHIKENG, 2745**

Contact person is Ms Basetsana Mahape @ 018 381 9400.

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