



# NGAKA MODIRI MOLEMA DISTRICT MUNICIPALITY

Cnr. Carrington Str and 1st Avenue, Industrial Site, Mahikeng, 2745 | Tel: (018) 381 9400|Fax (018) 381 4300  
Private Bag X2167, Mahikeng, 2745| [www.nmmdm.gov.za](http://www.nmmdm.gov.za)

## OFFICE OF THE MUNICIPAL MANAGER

Ngaka Modiri Molema District Municipality Category No.4 . Municipality in terms of government gazette No. 37500 of March 2014 is situated in Mahikeng in the North West Province, hereby invites applications from appropriately experienced and qualified persons to fill this vacancy.

### MUNICIPAL MANAGER

#### FIXED TERM CONTRACT THAT WILL NOT GO BEYOND 3<sup>rd</sup> AUGUST 2022

Total remuneration package will be in terms of Government Gazette No. 4 1173 dated 10 October 2017 (i.e Min. R 1 071,375; Mid. R 1 245,786; Max. R1 420,196 per annum). Incumbent shall be expected to sign a performance agreement and disclosure of financial interest. To undergo security vetting and competency test assessment.

**REQUIREMENTS:** B Degree in Public Administration/Political Sciences/Social sciences/Law. A postgraduate qualification in fields related to public administration will be an added advantage. Certificate in Municipal Finance Management or Certificate Program in Municipal Development (CPMD) in line with Minimum regulations on competency level of 2007 will be an added advantage. Five years relevant experience at senior management level, have proven successful institutional transformation within public or private sector. Extensive knowledge and understanding of legislation pertaining to Local Government and financial management, service delivery innovations and strategic capabilities. Shortlisted candidates will undergo competency assessment test. Advanced Computer literacy in Microsoft Office (Word, Excel, PowerPoint and Outlook). Valid driver's licence and NO criminal record.

**KNOWLEDGE:** Advanced knowledge and understanding of relevant policy and legislation. Advanced understanding of institutional governance systems and performance management. Advanced understanding of council operations and delegation of powers. Proven track record of good governance, audit and risk management, budget and finance management. Ability to be an innovative and strategic leader. Good facilitation and communication skills in at least two of the official languages of the North West Province.

#### KEY PERFORMANCE AREAS:

The overall management of the Municipality in order to ensure efficient and effective provision of services, promoting economic growth, facilitation social and economic development, and long term sustainability of the Municipality. The development and management of an economically effective, accountable administration which is equipped to implement the municipality's integrated development plan, to operate in accordance with the municipality's performance management system and to understand the needs of the local community. Perform all functions, duties and responsibilities as contained in the relevant local government legislations such as, but not limited to, The Constitution, MFMA, Municipal Structures Act, Municipal Systems Act, Promotion of Administrative Act etc. Ensuring the streamlining of staff towards core basic service delivery. Responsible for the overall management of the municipality. Provide general strategic management to ensure that the municipality meets the five (5) Key Performance Areas and the outcomes of LGTAS: Handling the implementation of the Integrated Development Plan; Effective governance; Internal financial control and internal audits; Risk management; Accounting policies; Review the Annual Financial Statement to provide the Council of the Municipality with an authoritative and credible view of the financial position of the Municipality. Promote labour relations. Render strategic leadership during development, implementation and monitoring of the Integrated Development Plan (IDP) and Performance Management System (PMS) by providing suitable performance indicators. Perform such other functions as may be prescribed.

NB: Appointed person is expected to attain minimum competency level in the unit standards for each competency within eighteen months from the date of appointment

Ngaka Modiri Molema District Municipality is an Equal Opportunity Employer and subscribes to the principles enshrined in the Employment Equity Act. Persons from designated groups are encouraged to apply.

All applications must be on the official application form obtainable on [www.nmmdm.gov.za](http://www.nmmdm.gov.za) website together with your detailed CV and certified copies of certificates to:

The Municipal Manager  
Ngaka Modiri Molema District Municipality  
Private Bag X 2167  
MAHIKENG  
2745

Or hand deliver to: Human Resource, Corner Carrington Rd & First Avenue, Industrial Site, Mahikeng, 2745  
Applicants not contacted for personal interview within a period of three months after the closing date should assume that they were unsuccessful. Fraudulent qualifications, information or documents and canvassing for appointment are strongly prohibited and will

"Leaders in integrated municipal governance"



disqualify applicants. All shortlisted applicants will be subjected to security clearance and competency assessment. All successful candidates will be expected to sign employment contract, performance agreement and financial disclosure.  
**Enquiries: Ms Basetsana Mahape @ 018 381 9400 Ext. 9422.**  
**CLOSING DATE: 28 September 2018 at 12H00**