



# NGAKA MODIRI MOLEMA DISTRICT MUNICIPALITY

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## OFFICE OF THE MUNICIPAL MANAGER

TO : ALL STAFF MEMBERS

FROM : THE MUNICIPAL MANAGER

DATE : 17 JULY 2020

SUBJECT : RETURN TO OFFICE : 20 JULY 2020

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1. Reference is thus noted and acknowledged for the recent sanitizing of Ngaka Modiri Molema District Municipality offices.
2. Offices have been sanitized and would have been cleaned by Monday 20 July 2020. While every effort has been made to ensure a clean and conducive working environment, we should not be complacent by letting our guards down as the virus is roaming around the country.
3. Senior Managers and Managers are still expected to manage the rotational plan that has been in existence. Remember that we are in this together, and those with comorbidities and over the age of 60 are encouraged to exercise more caution. This includes all those that feel

sickly as we cannot afford to allow the virus to spread unabated.

4. Should the need arise for additional information, do not hesitate to call your Supervisors, Managers and Senior Managers

With every good wish,

  
**O. ALLAN LOSABA**  
**MUNICIPAL MANAGER**  
**DATE** 17/07/2020

