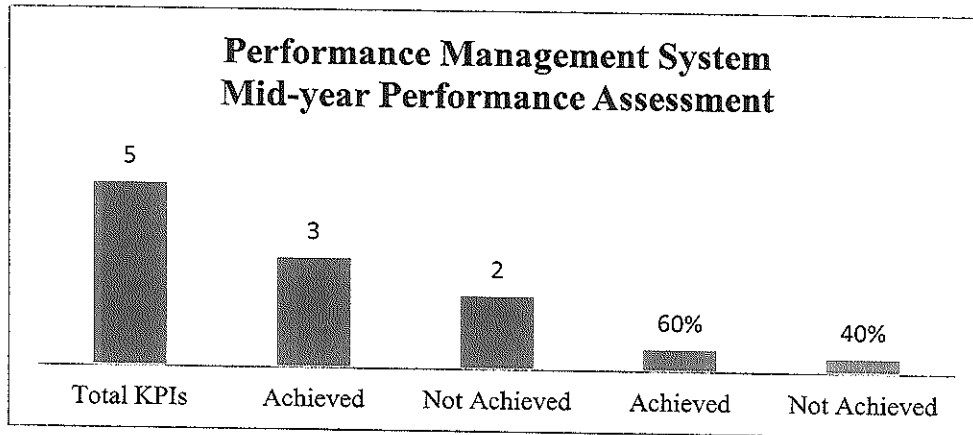


Key Performance Indicator	Mid-Year Planned Target	Mid-Year Actual Performance	PMS Comments
<b>KPI 57</b> Mid-Term Performance Report Submitted to council, MEC for LG, National and Provincial Treasury	1st and 2nd quarter report submitted to council	1st quarter performance report submitted to council on the 10th of December 2015. 2nd quarter report to be submitted at the end of January 2016	The target was not achieved. Not all department submitted 2nd quarter performance report. Internal audit to verify POE and make comments
<b>KPI 58</b> Annual Performance Report Submitted to Auditor General by August 2015	Monitoring Annual Performance Report submitted to Auditor General and MEC for Local Government	Annual performance report submitted to AG on the 31st of August 2015 and to the Department of Local Government and Human Settlement	The target was achieved. The Annual Performance Report was submitted to AG on the 31 <sup>st</sup> of August 2015



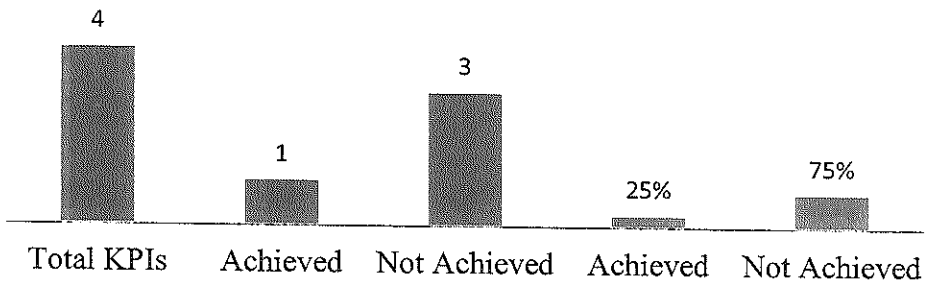
3 key performances Indicator were achieved and 2 KPIs were not achieved. 60% of the total KPIs were achieved

#### 4.11. Intergovernmental Relations

Key Performance Indicator	Mid-Year Planned Target	Mid-Year Actual Performance	PMS Comments
<b>KPI 59</b> Number of IGR and Corporate Governance Forums facilitated effectively	8 IGR and Corporate Governance forums facilitated effectively	05 Meetings Held : 02 Political IGR Forums, 02 Dikgosi Meeting, 01 Meeting with National & Provincial Treasury	The target was not achieved. 5 meetings were held. POE was attached
<b>KPI 60</b> Number of reports on the implementation of IGR Framework Act to DLG & SALGA	1 report on the implementation of IGR Framework Act to DLG and SALGA	The report was not submitted	The target was not achieved. Nothing was attached as POE
<b>KPI 61</b> Number of District Lekgotla held	1 District Lekgotla held	The District Lekgotla was not held	The target was not achieved. Nothing was attached as POE
<b>KPI 62</b> Number of Stakeholder engagement conducted by June 2016	1 stakeholder engagement conducted by June 2016	01 Engagement held	The target was achieved. An attendance register of a meeting held on the 12 of November 2015 was attached.

1 key performance Indicator was achieved and 2 KPIs were not achieved. 60% of the total KPIs were achieved as shown below;

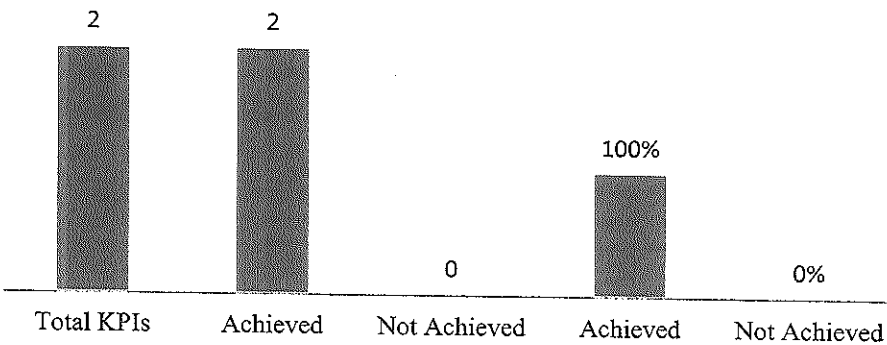
**Intergovernmental Relations  
Mid-year Performance Assessment**



**4.12 Communication**

Key Performance Indicator	Mid-Year Planned Target	Mid-Year Actual Performance	PMS Comments
<b>KPI 63</b> Number of Media and Public liaison activities.	23 activities	40 Activities	The target was achieved. POE was attached
<b>KPI 64</b> Number of reports on the Website Management	6 reports on the Website Management	Report on Number of uploads for July 2015; August 2015; Sept 2015, October 2015, November 2015 and December 2015	The target was achieved. POE was attached

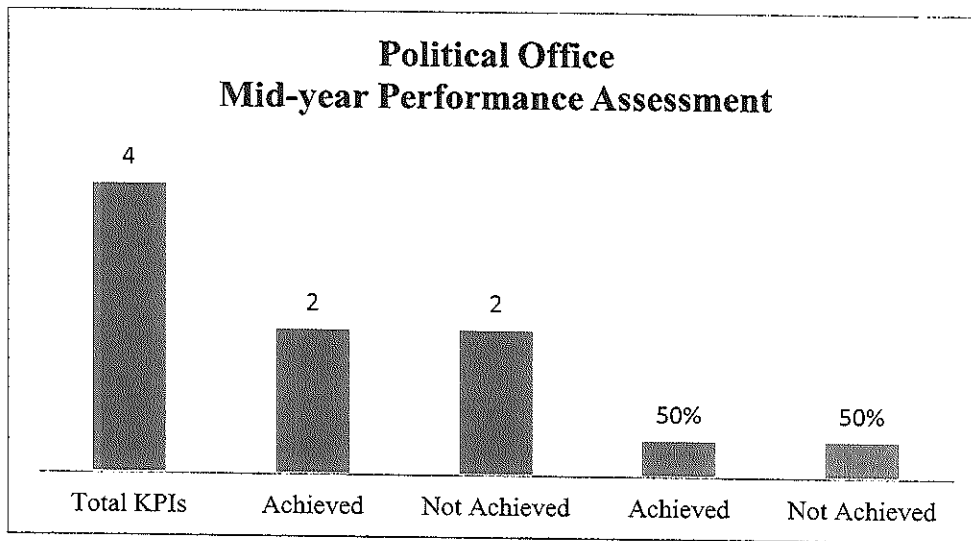
**Communications  
Mid-year Performance Assessment**



All 2 KPIs were achieved.

### 4.13 Political Office

Key Performance Indicator	Mid-Year Planned Target	Mid-Year Actual Performance	PMS Comments
<b>KPI 65</b> Number of Mayoral Committee Meetings	2 Mayoral forum held by June 2015	mayoral forum meetings held on the 21/07/2015 & 27/10/2015	The target was achieved. POE was attached
<b>KPI 66</b> Number of Mayoral Forum Meetings	2 reports received from the office of the Speaker	1st quarter report and 2nd quarter report	The target was achieved. POE was attached
<b>KPI 67</b> Number of reports received from the office of the Speaker	2 reports received from the office of the Speaker	1st quarter report and 2nd quarter report	The target was not achieved. POE of the reports were not attached
<b>KPI 68</b> Number of reports received from the office of the chief whip	2 reports received from the office of the Chief Whip	mayoral forum meetings held on the 21/07/2015 & 27/10/2015	The target was not achieved. POE of the reports were not attached



2 Key Performance Indicators were achieved and 2 KPIs were not achieved. 50% of the total KPIs were achieved.

## 5. Overall Performance Assessment per Department and KPAs

Department and Key Performance Area	Total KPI	Achieved	Not Achieved
Corporate Resource Support Services	8	7	1
Information Communication and Technology	3	0	3
<b>KPA 1: Municipal Transformation and Institutional Development</b>	<b>11</b>	<b>7</b>	<b>4</b>
Municipal Health Services and Safety	5	4	1
Project Management Unit	1	0	1
Infrastructure Development and Maintenance	9	2	7
<b>KPA 2: Basic Service Delivery and Infrastructure Development</b>	<b>15</b>	<b>6</b>	<b>9</b>
Budget and Treasury Office	8	3	5
<b>KPA 3: Promote Financial Viability</b>	<b>8</b>	<b>3</b>	<b>5</b>
Growth and Economic Development	5	4	1
Planning and Development	6	1	5
<b>KPA 4: Promote Local Economic Development</b>	<b>11</b>	<b>5</b>	<b>6</b>
Internal Audit and Shared Services	5	3	2
Performance Management System	5	4	1
Intergovernmental Relations	4	1	3
Communications	2	2	0
Political Office	4	2	2
<b>KPA 5: Promote Good Governance and Public Participation</b>	<b>20</b>	<b>12</b>	<b>8</b>
<b>Total Key Performance Assessment Results</b>	<b>65</b>	<b>33</b>	<b>32</b>
	<b>100%</b>	<b>51%</b>	<b>49%</b>

## 6. Budgets and Expenditure Reported per Department

### **KPA 1 MUNICIPAL TRANSFORMATION AND INSTITUTIONAL DEVELOPMENT**

Department	Key Performance Indicator	Annual Budget	Year to date Expenditure
Corporate Resource Support Services	KPI 4	R 2 050 000.00	R 2 180 150.00
	KPI 6	R 2 500 000.00	R 1 854 039.00
	KPI 7	R 0.00	R 111 280.00
	KPI 9	R 3 800 000.00	R 2 587 878.00
<ul style="list-style-type: none"> <li>• <b>KPI 1</b>, provision was made in the budget for R2500 000 but no expenditure was incurred during the reporting period, so the department is advised to review during budget adjustment and SDBIP review</li> <li>• In the Top Layer SDBIP the annual budget is R 7 750 000 .00 but in the budget from BTO the annual budget is R2 500 000.00 so the department is advised to align the annual budget.</li> <li>• <b>KPI 7</b>, in the Top Layer SDBIP, the annual budget is R1 230 000.00 but from BTO no provision was made and the department has already incurred an expenditure of R111 280.00. The department is advised to review during the budget adjustment and SDBIP review</li> <li>• <b>KPI 9</b>, annual budget in the SDBIP is not aligned with the approved Annual Budget; the department is advised to consider budget adjustment.</li> </ul> <p><b>KPA 1 Municipal Transformation and Institutional Development, total Annual Budget for all the KPIs (KPI 1-11) is R 12 550 000.00 from the top layer SDBIP</b></p>			<b>R 6 733 347.00</b>

### **KPA 2 BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT**

Department	Key Performance Indicator	Annual Budget	Year to date Expenditure
Municipal Health Services and Safety	KPI 12	R 300 000.00	R 120 260.00
	KPI 14	R 200 000.00	R 200 000.00
Project Management Unit	KPI 17	R 294 295 000.00	R 62 519 060.00
Infrastructure Development and Maintenance	KPI 20	R 5 000 000.00	R 2 274 604.00
	KPI 21	R 5 000 000.00	R 55 312 112.00
	KPI 22	R 2 500 000.00	R 31 210 392.00
	KPI 25	R 3 000 000.00	R 828 987.00
	KPI 26	R 2 300 000.00	R 331 346.00
<ul style="list-style-type: none"> <li>• <b>KPI 18</b>, annual budget in the SDBIP is not aligned with the approved Annual Budget.</li> <li>• No expenditure was incurred for <b>KPI 19 and KPI 23</b>, the department is advised to adjust its budget</li> <li>• <b>KPI 21</b>, the department is advised to adjust its budget.</li> <li>• <b>KPI 22</b>, the Department is advised to adjust its budget because of the expenditure to date</li> </ul> <p><b>KPA 2 Basic Service Delivery and Infrastructure Development , total Annual Budget for all the KPIs (KPI 12-26) is R315 095 000 from the Top Layer SDBIP</b></p>			<b>R 152 796 761.00</b>

### **KPA 3 FINANCIAL VIABILITY**

All Key Performance Indicators for KPA 3 are operational (KPI 27-47)

<b>KPA 4. LOCAL ECONOMIC DEVELOPMENT</b>			
Department	Key Performance Indicator	Annual Budget	Year to date Expenditure
Growth and Economic Development	KPI 38	R 2 000 000.00	R 40 300.00
	KPI 39	R 950 000.00	R 508 216.00
	KPI 40	R 1 000 000.00	R 200 000.00
	KPI 42	R 2 100 000.00	R 1 025 329.00
<ul style="list-style-type: none"> <li>• <b>KPI 41</b> Both the departments GED and BTO indicated the no expenditure was incurred but the mid-year actual performance indicated that Ramatlabama Piggery projects was assisted with 167 bags of feed and medication for sick breeding sows</li> <li>• <b>KPI 43</b> budget is not aligned with the approved Annual Budget. KPI must be aligned</li> <li>• No expenditure incurred for <b>KPI 45,46,47,48</b>. The department is requested to adjust the budget</li> </ul>			
<i>KPA 4 Local Economic Development , total Annual Budget for all the KPIs (KPI 38-48) is R 8 550 000.00</i>			<b>R 1 573 845.00</b>
<b>KPA 5. Good Governance and Public Participation</b>			
<i>All Key Performance Indicators (49-62 are operational) and (KPI 65-68) are operation Total annual budget for KPA 5 is R300 000 for KPI 63 and 64. Based on the report, the unit has spent on KPI 63 but BTO reported that no expenditure was occurred so there is a possibility that there is misallocation of funds to the wrong votes.</i>			

Key Performance Area	Total Annual Budget	Mid-Year Expenditure
Municipal Transformation and Institutional Development	R 12 550 000.00	R 6 733 347.00
Basic Service Delivery and Infrastructure Development	R 315 095 000.00	R 152 796 761.00
Financial Viability	<b>Operational</b>	<b>Operational</b>
Local Economic Development	R 8 550 000.00	R 1 573 845.00
Good Governance and Public Participation	R 300 000.00	R 0.00
<b>Total SDBIP Budget</b>	<b>R 336 495 000.00</b>	<b>R 161 103 953.00</b>

**7. Whether the approved budget is implemented in accordance with the approved SDBIP**

Based on the assessment performed by PMS unit, the SDBIP was not implemented in terms of the approved budget. The Executive Mayor is advised to review the SDBIP and to adjust the Budget.

## 8. Previous Annual Report and Progress on resolving problems identified in the Annual Report.

AG identified the following issues;

Issued Raised on the Annual Report	Progress on resolving problems identified
1. Performance targets that are not measurable	The KPIs for 15-16 has been developed in such a way that they address the SMART principles.
2. Indicators that are not well defined	
3. Performance targets set are not commensurate with available resources (Budget and SDBIP not aligned)	The SDBIP and the Budget are not aligned for 15/16 due to the financial problems experienced by the municipality. Most of the allocated budget are not cash based
4. The SDBIP was not reviewed	Due to the problem experienced by the Municipality, the SDBIP was not reviewed timeously but for 2015-2016 the SDBIP will be reviewed in line with the Act
5. The Municipal Manager did not submit to the Executive Mayor National and Provincial Treasury Mid-Year Performance assessment by 25 January	Due to the problem experienced by the Municipality Section 72 report was not submitted to the Executive Mayor, National and Provincial Treasury but the situation has since improved for 15-16 financial year
6. Indicators disclosed were no reliable in terms of (Validity, completeness and accuracy)	The KPIs for 15-16 has been developed in such a way that they address the SMART principles
7. There were no Standard Operating Procedures for the KPIs	We have starter developing standard operating procedures for key performance indicators, only 3 departments left.
8. The achieved targets could not be verified through the submitted portfolio of evidence	Since 2014-2015 financial year, all POEs received from respective departments are verified by PMS in consultation with Internal Audit

## 9. Identify any financial problems faced in by the Municipality

The report in this regard will be addressed in the Financial Performance Report in terms of section 72

## 10. Summary

The Annual Performance Reports is attached as an annexure which provides detailed performance information for the Mid-Year period including reasons for non-performance, challenges and corrective measures.